



a town for a lifetime
IRONDEQUOIT *New York*

WORKSHOP MEETING

April 13, 2026

4:00 PM

AGENDA

04/10/26

PLEDGE OF ALLEGIANCE:

ROLL CALL:

SUPERVISOR REMARKS:

PRESENTATION:

REVIEW OF AGENDA ITEMS FOR THE APRIL 21, 2026, RTB MEETING:

ITEMS FOR BOARD ACTION:

- 4WS2026-1 Resolution Authorizing the appointment of a Deputy Supervisor for the Town of Irondequoit**
- 4WS2026-2 Resolution Authorizing the appointment of two full-time Custodians in the Building Maintenance Department**
- 4WS2026-3 Resolution Authorizing the Town Supervisor to enter into an agreement for Planning & Zoning legal services**
- 4WS2026-4 Resolution Authorizing attendance at the State of New York Police Juvenile Officers Association Inc 2026 Annual Conference**

Upcoming Meetings:

Regular Town Board Meeting	April 21, 2026	@ 7:00pm
Workshop Meeting	May 11, 2026	@ 4:00pm

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE APPOINTMENT OF A DEPUTY
SUPERVISOR FOR THE TOWN OF IRONDEQUOIT**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of April, 2026 at 4:00 P.M. local time; there were:

PRESENT:

John Perticone
Steve Barz
Ann Cunningham
Grant Malone

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

McConville Considine Cooman & Morin PC

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, The Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Section 42 of New York Town Law authorizes the Town Supervisor to appoint a Deputy Supervisor to preside, at the meetings of the Town Board and to be vested with all of the powers and to perform all of the duties of the Supervisor when the Town Supervisor is absent or unable to act; and

WHEREAS, due to the recent resignation of the Deputy Supervisor from the Town Board, the Town Supervisor wishes to appoint another member of the Board as Deputy Supervisor.

WHEREAS, pursuant to Resolution 2021-229, the Town Board established a salary for the Deputy Supervisor, such salary applying only during periods when the office of the Supervisor is vacant.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints Grant Malone as Deputy Supervisor.

BE IT FURTHER RESOLVED, That Grant Malone shall take and subscribe before an officer authorized by law to administer oaths on this county the Constitutional Oath of Office and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member ____ and duly put to vote, which resulted as follows:

Town Board Member	Barz	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Perticone	voting	_____

**EXTRACT OF THE MINUTES OF A WORKSHOP MEETING OF THE TOWN
BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT
OF TWO FULL-TIME CUSTODIANS IN THE BUILDING MAINTENANCE
DEPARTMENT**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of April 2026, at 4:00 p.m. local time, there were:

PRESENT:

John Perticone	Town Supervisor
Steve Barz	Town Board Member
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is a need to appoint two full-time Custodians in the Building Maintenance Department; and

WHEREAS, the Civil Service list has been certified by Monroe County, and we have found no viable candidates; and

WHEREAS, this position has been posted and several people have applied; and

WHEREAS, the interview committee wishes to appoint two candidates to fill this vacancy, Joseph Carroll and Mark Altobello

NOW THEREFORE BE IT RESOLVED that the Town Board approves the appointment of two Custodians an hourly rate of \$20.40 to be paid from budget line A1711048/510000 and A1162300/510000.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Barz	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____

Town Supervisor

Perticone

voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO AN
AGREEMENT FOR PLANNING & ZONING LEGAL SERVICES**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of April 2026 at 4:00 P.M. local time there were:

PRESENT:

John Perticone
Steve Barz
Ann Cunningham
Grant Malone

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary for the Town of Irondequoit to have an Attorney for the Town to provide legal counsel municipal planning & zoning legal services to the Town; and

WHEREAS, pursuant to Town Code Section 51-10, the Town issued a Request for Proposals for Planning & Zoning Legal Services on March 3, 2026 (the “RFP”). A copy of the RFP is attached as **Attachment A** hereto; and

WHEREAS, RFP responses were due by March 20, 2026; and

WHEREAS, the Town received five (5) responses to the RFP; and

WHEREAS, the Town convened an RFP Selection Committee (the “Committee”) that reviewed the responses, conducted a preliminary ranking, and interviewed three responding firms; and

WHEREAS, at the conclusion of the interviews and after reviewing all relevant RFP materials, the Committee recommends that the Town Board hire Mancuso Brightman PLLC as Planning & Zoning Attorney for the Town; and

WHEREAS, funding for these services is located in in account A1142000-544150.

NOW THEREFORE BE IT RESOLVED, that the Town Board appoints Mancuso Brightman PLLC as Attorney for the Town, and authorizes the Supervisor to enter into an agreement with Mancuso Brightman PLLC in substantially the form annexed hereto as **Attachment B** and in such final form as approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Barz	voting_____
Town Board Member	Malone	voting_____
Town Board Member	Cunningham	voting_____
Town Supervisor	Perticone	voting_____



a town for a lifetime
IRONDEQUOIT *New York*

Release: March 3, 2026

Request for Proposals

For

Planning and Zoning Board Legal Services

Submissions due: **March 20, 2026 at 4 p.m. EST**

Deliver written submissions to:

Diana Marsh
Comptroller
Town of Irondequoit
1280 Titus Avenue
Rochester, NY 14617

Deliver electronic submissions to: **dmarsh@irondequoit.gov**

TABLE OF CONTENTS

A. NOTICE.....	1
B. BACKGROUND.....	1
C. INSTRUCTIONS FOR SUBMISSION	2
SUBMISSION OF PROPOSAL	2
REQUESTS FOR INFORMATION	2
DEADLINE FOR SUBMISSION	2
RESERVATION OF RIGHTS	3
BOARD APPROVAL REQUIRED	3
D. SCOPE OF SERVICES	3
CLIENT	3
GENERAL SCOPE OF SERVICES	3
E. SUBMISSION REQUIREMENTS	4
FORMAT	4
SUBMISSION REQUIREMENTS.....	4
F. TENTATIVE SCHEDULE	6
G. SELECTION PROCEDURE AND CRITERIA.....	6
SELECTION PROCEDURE	6
EVALUATION CRITERIA	7

A. NOTICE

The Town of Irondequoit (“Town”) is soliciting written proposals from qualified attorneys and/or law firms to provide general municipal legal services and land use and zoning services as the Attorney for the Town’s Planning Board and Zoning Board of Appeals. The selected attorney or law firm will enter into a contract with the Town of Irondequoit to perform the professional services described more completely below. The term “firm” shall be used hereafter to mean law firms as well as individual attorneys.

The scope of the services is described in this Request for Proposals (“RFP”). Copies of this RFP may be obtained from the Office of the Town Clerk between the hours of 8:30 a.m. and 4:30 p.m. EST.

Pursuant to Town Code Chapter 51, the Town will hold interviews with firms submitting proposals. Interviews will be coordinated at the sole direction of the Town, and it is required that key staff members from each firm attend. The Town reserves the right to set the interview date and time, but to the extent practicable, the Town will accommodate specific scheduling requests.

The Town reserves the right to accept or reject any and all proposals if it determines it is in the best interests of the Town.

B. BACKGROUND

The Town of Irondequoit is bordered on three sides by bodies of water, the Genesee River to the west, Lake Ontario to the north, and Irondequoit Bay to the east, giving rise to its historic Haudenosaunee placename “where land and waters meet.” Established in 1839 as a town within Monroe County, it was a predominately rural municipality characterized by an agrarian economy and early waterfront resort communities until the early twentieth century when it transformed to a densely populated inner-ring suburb of the City of Rochester. The Town is home to approximately 51,000 people.

The Town Planning Board meets approximately twenty-five times a year. Work shop meetings are held on the second Monday of each month, and regular meetings are held on the fourth Monday of each month. Meetings take place at 7:00 p.m. at the Town Hall.

The Town Zoning Board of Appeals meets approximately twelve times a year. Meetings are held on the first Monday of each month. Meetings take place at 7:00 p.m. at the Town Hall.

All meetings may be viewed online at <https://www.youtube.com/@Town-of-Irondequoit/streams>. The Town Code can be found at: <https://ecode360.com/IR0059?needHash=true>

C. INSTRUCTIONS FOR SUBMISSION

SUBMISSION OF PROPOSAL

The Town is soliciting proposals to provide Planning and Zoning Board legal services as Attorney for the Town Planning Board and Zoning Board of Appeals. Prospective firms must offer a proposal that will meet the scope of services, qualifications, and general description of work activities identified in Section D of this RFP.

Submitted proposals must follow the format as outlined in this RFP to ensure the Town receives comparable documents, allowing for a fair and objective review and evaluation.

Final responses to this RFP must include one (1) hard copy or one (1) electronic copy of your proposal. Electronic copies must be submitted in .doc or PDF format.

Proposals must be clearly marked as “Response to RFP for Planning and Zoning Board Legal Services.” Proposals must be signed by an official authorized to legally bind the firm to all provisions included in the proposal.

Submit proposals to:

Diana Marsh
Comptroller
Town of Irondequoit
1280 Titus Avenue
Rochester, NY 14617
dmarsh@irondequoit.gov

REQUESTS FOR INFORMATION

All requests for information and questions shall be made in writing to the Comptroller, Diana Marsh, at the email address listed above with the subject line: “RFP: General Legal Services – Request for Information” no later than **Tuesday, March 10, 2026 at 12:00 p.m. EST**. Any inquiries sent after that time will not receive a response. Answers to all questions will be included as part of an Addendum to this RFP and distributed to all known firms via email by Friday, March 13, 2026. After Friday, March 13, 2026, the Addendum will also be available for review and may be obtained from the Office of the Town Clerk between the hours of 8:30 a.m. and 4:30 p.m. EST, Monday through Friday.

No contact will be allowed between responding law firms or attorneys and any Town employee or official unless permission is specifically authorized in writing by the Comptroller. Prohibited contact may be grounds for disqualification.

DEADLINE FOR SUBMISSION

Final proposal submissions must be received no later than **4:00 p.m. EST on March 20, 2026**. To be considered, proposals must arrive on or before the date and time specified. Requests for extension of the submission date will not be granted. Allow ample delivery time to assure timely receipt of any mailed proposals.

RESERVATION OF RIGHTS

The Town reserves the right to: refuse any and all proposals in part or entirely; disregard all nonconforming, nonresponsive, or conditional proposals; and waive any or all informalities. The Town will base its selection on the evaluation criteria in Section G.

BOARD APPROVAL REQUIRED

Any award is subject to the execution of a contract between the selected firm and the Town. The Town's contract obligation is contingent upon: (1) approval of the contract by the Town Board and (2) execution of the contract between the Town and selected firm. No legal liability on the part of the Town for payment of any money shall arise unless and until a contract is executed by both parties. The Town shall have no responsibility or liability for any of the firm's costs related to preparation of responses, attendance at interviews, etc.; all such costs are solely at the firm's risk and expense.

D. SCOPE OF SERVICES

CLIENT

The clients shall be the Town Planning Board and the Town Zoning Board of Appeals. The primary point of contact will be the Town's Planning and Zoning Coordinator.

GENERAL SCOPE OF SERVICES

The services requested include providing legal services for all matters related to Town operations, including but not limited to legal review, document generation, legal representation, litigation and other court-related tasks.

The legal services desired are more fully described as follows:

1. Advise the Town Planning Board, Zoning Board of Appeals and other Town officials in all areas of land use and zoning law, including Town Law Article 16, the Open Meetings Law, the State Environmental Quality Review Act ("SEQRA"), and General Municipal Law;
2. Serve as Attorney for all Planning Board and Zoning Board of Appeals meetings and workshop meetings;
3. Provide general municipal legal advice and interpret municipal, state, and federal law as it applies to the Town with respect to zoning and land use matters;
4. Conduct legal research, find relevant facts, develop and review documents as requested by the Town Planning Board, Zoning Board of Appeals, and/or the Director of Development and/or their designee;
5. Prepare and review resolutions, legal notices, and other written legal documents generated in the course of Town business, as requested;
6. Significant participation in SEQRA evaluation for Town staff and Planning Board and Zoning Board of Appeals;

7. Defend the Planning and Zoning Boards in Article 78 Proceedings; and
8. Perform other legal services, as assigned.

E. SUBMISSION REQUIREMENTS

Proposals should demonstrate the qualifications, competence, depth, and capabilities of the firms seeking to provide legal services to the Town in conformity with the requirements of this RFP.

FORMAT

Each proposal should include a cover letter and table of contents. The cover letter should not exceed one (1) page and should indicate the firm's interest in the engagement and summarize key points of the proposal.

The table of contents must follow the cover letter and should clearly outline the contents of the proposal.

SUBMISSION REQUIREMENTS

General Information About Firm

1. Name, address, telephone number, and e-mail address of firm.
2. Name of contact person, email, and telephone number for purposes of communications regarding the proposal.
3. Size of the firm, the size of the firm's land use and zoning law staff, the location of the office from which work for the Town will be performed, and the number and nature of the professional staff to be employed in this engagement.
4. Narrative about the history of the firm, including date of inception, experience with relevant New York land use, zoning, and general municipal, state and federal law, and experience providing services to New York municipalities.
5. Explanation of firm resources, including clerical and support staff, library and research capabilities, and other relevant information.

Qualifications of Firm and Legal Team

1. Identify proposed legal team and how it will be organized to accomplish the scope of work.
2. Provide Certificate of Good Standing from the New York State Unified Court System for each attorney proposed to perform legal work under the engagement.
3. Identify the accessibility of the proposed legal team, and the response time that they offer to the Town.
4. Narrative of the qualifications of the person(s) proposed to work directly with the Town to include:

- a) Legal training, years of practice, areas of specialization, date of admission to NY Bar;
- b) Experience representing New York municipalities, including the percentage of overall workload that is dedicated to municipal clients and the years of municipal law practice;
- c) Litigation experience; and
- d) Professional affiliations.

Mandatory Questions

Firms must provide an answer to each of the questions listed below. Please designate the answers in the table of contents as “Mandatory Question Responses.”

- 1. Are any attorneys, officers, principals, partners, or employees of the Law Firm/Attorney presently disbarred, suspended, proposed for disbarment or discipline, or declared ineligible for a contract, by a federal or state department or Town, including any established courts or administrative tribunals?
- 2. Has the firm, its officers, principals, partners, or employees that are expected to perform services under this RFP, been disciplined, admonished, warned, or had any license, registration, charter, certification, or any similar authorization to engage in the legal profession suspended or revoked for any reason?
- 3. Within the last five years has the firm, its officers, principals, partners, or employees expected to perform services under this RFP, been convicted of, or had a civil judgment rendered against them for the commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract, violation of antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property?
- 4. Has the firm been in bankruptcy, reorganization, or receivership in the last five years? If so, please explain current status.

References

Include identifying and contact information for at least three (3) current references for whom comparable work has been performed within the last three (3) years.

Conflicts of Interest

Indicate if the firm has any conflicts of interest with the Town or Town employees. Please specify the nature of the conflict and propose how the conflict will be addressed.

Proof of Insurance

Provide an affirmative statement that the firm maintains malpractice, Workers' Compensation, and New York Disability insurance coverage. Acknowledge that, if selected, the firm will provide the Town with Certificates of Insurance, with the Town as the Certificate Holder, in a form that is satisfactory to the Town.

Cost Proposal

1. Provide a narrative about the proposed method for calculation of hourly fees or annual rate to provide the legal services as described in Section D.
2. Indicate the hourly rate for each member of the proposed legal team for both general representation and for litigation of Article 78 proceedings.
3. Indicate whether or not out of pocket expenses, including mileage and subscriptions to legal research resources, are included in the proposed price.
4. Indicate a description of basic services to be included and list services or other incidentals for which additional fees would be charged.
5. Provide a narrative of normal billing cycle procedures.
6. A statement that the fees identified in the cost proposal will remain valid for a minimum of 365 days after date of submission.

F. TENTATIVE SCHEDULE

Advertise Request for Proposal	March 3, 2026
Requests for Information Due	March 10, at 12:00 p.m.
Addendum(s) Furnished	March 13, 2026
Submissions Due	March 20, 2026, at 4:00 p.m.
Proposal Review Interviews	Week of March 23, 2026
Town Board Resolution/ Contract Execution	April 21, 2026
Transition and Knowledge Transfer	May-June 2026

G. SELECTION PROCEDURE AND CRITERIA

SELECTION PROCEDURE

The Town will abide by the policy and procedures for securing professional services as detailed in Town Code § 51-10.

The Town's Selection Committee shall formally evaluate and rank each proposal. Interviews with each of the firms submitting proposals shall be held prior to ranking, provided that if more than three firms submit proposals, the Selection Committee may provide a preliminary assessment of all proposals and elect to interview no less than the top three firms. During the interview process, selected firms will be given approximately sixty minutes to present their proposals and answer questions from the Selection Committee. At the conclusion of the interviews, the Selection Committee will evaluate each firm and document the ranking.

Once ranking is complete, the Town will negotiate the terms of a contract with the top-ranked firm. In the event that negotiations are not successful, the second-ranked firm shall be invited to engage in a similar negotiation.

When negotiations are complete, the Selection Committee shall present the scope of the professional services to be performed and the proposed fee to the Town Board for approval.

The Town reserves the right to make selection based on its sole judgment and further reserves the right to reject any and all proposals.

EVALUATION CRITERIA

In order to determine what response is most advantageous, the Town will evaluate all responses on the basis of the criteria specified below. These criteria are not necessarily listed in order of importance. The Town reserves the right to weigh its evaluation criteria in any manner it deems appropriate. Although price will be a factor in consideration of the responses, it is not the sole criterion.

All complete proposals received by the Town of Irondequoit will be evaluated for:

1. Firm's qualifications and demonstrated capability to provide the solicited legal services;
2. Communication skills and the ability to work effectively with the Town Board, Town Supervisor, municipal staff members, and the Town's Boards and Committees;
3. Depth and breadth of experience and expertise in the practice of law, specifically in those matters most often encountered in New York planning and zoning boards, such as municipal, land use law, ethics law, and Open Meetings Law;
4. Ability to perform legal services promptly and in a manner that permits the Town's administration to meet established deadlines, to act expeditiously in matters requiring legal counsel, and to operate in an effective and efficient manner;
5. Degree of availability for quick response to inquiries that arise out of day-to-day operating questions or problems and availability to accommodate attendance at meetings, as necessary;
6. References of municipalities for which similar services are currently being provided;
7. Firm's price proposal;
8. General quality and responsiveness of the proposal;

9. Degree to which the proposal addresses all items in the Scope of Services; and
10. Other qualifications or criteria as deemed appropriate by the Town.

TOWN OF IRONDEQUOIT, NEW YORK

AGREEMENT FOR GENERAL MUNICIPAL LEGAL SERVICES

(Planning & Zoning Attorney Contract)

This Agreement (“Agreement”) is made and entered into this ____ day of _____, 20____, by and between:

TOWN OF IRONDEQUOIT

a municipal corporation organized under the laws of the State of New York,
having offices at:

Town Hall
1280 Titus Avenue
Irondequoit, NY 14617
 (“Town”)

and

Mancuso Brightman, PLLC

Attorney and/or Law Firm, with principal offices located at:

160 Allens Creek Road, Suite 250
Rochester, NY 14618
 (“Counsel”)

1. ENGAGEMENT AND APPOINTMENT

The Town hereby retains Counsel to provide **Planning & Zoning Municipal Legal Services** as the Attorney for the Town, pursuant to New York Town Law and as authorized by resolution of the Irondequoit Town Board.

This Agreement is entered into following the Town’s Request for Proposals for Planning & Zoning Legal Services issued March 3, 2026.

2. CLIENT DESIGNATION

The client shall be the **Town Board**, with the **Town Supervisor acting as the main point of contact** for direction and authorization of services.

3. SCOPE OF SERVICES

Counsel shall provide legal services for all matters related to Town operations, including but not limited to legal review, document generation, legal representation, litigation, and other court-related tasks.

The legal services provided under this Agreement shall include, but are not limited to:

1. Advise the Town Planning Board, Zoning Board of Appeals and other Town officials in all areas of land use and zoning law, including Town Law Article 16, the Open Meetings Law, the State Environmental Quality Review Act (“SEQRA”), and General Municipal Law;
2. Serve as Attorney for all Planning Board and Zoning Board of Appeals meetings and workshop meetings;
3. Provide general municipal legal advice and interpret municipal, state, and federal law as it applies to the Town with respect to zoning and land use matters;
4. Conduct legal research, find relevant facts, develop and review documents as requested by the Town Planning Board, Zoning Board of Appeals, and/or the Director of Development and/or their designee;
5. Prepare and review resolutions, legal notices, and other written legal documents generated in the course of Town business, as requested;
6. Significant participation in SEQRA evaluation for Town staff and Planning Board and Zoning Board of Appeals;
7. Defend the Planning and Zoning Boards in Article 78 Proceedings; and
8. Perform other legal services, as assigned.

4. TERM OF AGREEMENT

This Agreement shall commence on _____, **20**, and remain in effect through _____, **20**, unless terminated earlier pursuant to Section 11.

Renewal, if any, shall require Town Board approval.

5. COMPENSATION

The Town agrees to compensate Counsel as follows:

☐ Annual Retainer

A retainer fee of \$ _____ per year, payable ☐ monthly ☐ quarterly ☐ annually.

☐ Hourly Rates

- Partner: \$ _____/hour
- Associate: \$ _____/hour
- Paralegal/Staff: \$ _____/hour

Counsel shall submit itemized invoices monthly in accordance with Town audit and payment procedures.

6. REIMBURSABLE EXPENSES

The Town shall reimburse Counsel for reasonable out-of-pocket expenses necessary for performance of services (e.g., filing fees, service costs). Any expense exceeding \$ _____ requires prior written approval.

7. INDEPENDENT CONTRACTOR

Counsel is retained as an independent contractor and shall not be deemed an employee of the Town. Counsel is not entitled to Town benefits, retirement, or civil service protections.

8. PROFESSIONAL RESPONSIBILITY

Counsel shall:

- Maintain licensure in good standing in New York State
 - Comply with the New York Rules of Professional Conduct
 - Avoid conflicts of interest and disclose any potential conflicts immediately
-

9. CONFIDENTIALITY AND PUBLIC RECORDS

Counsel acknowledges that the Town is subject to:

- Freedom of Information Law (FOIL)
- Open Meetings Law
- Records retention requirements

Counsel shall preserve attorney-client privilege and confidentiality to the fullest extent permitted by law.

10. TERMINATION

This Agreement may be terminated:

- By either party upon thirty (30) days written notice; or
- Immediately by the Town for cause, including breach, misconduct, or failure to perform.

Upon termination, Counsel shall be compensated only for services rendered through the termination date.

11. INSURANCE AND INDEMNIFICATION

Counsel shall maintain professional malpractice insurance with limits of not less than:

- \$1,000,000 per claim / \$2,000,000 aggregate (or such higher level required by the Town)

Counsel agrees to indemnify and hold harmless the Town from claims arising from Counsel's negligence, errors, or omissions.

12. GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of New York. Venue for any dispute shall lie exclusively in courts located in Monroe County, New York.

13. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties. Any modifications must be in writing and approved by the Irondequoit Town Board.

14. EXECUTION

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

TOWN OF IRONDEQUOIT

By: _____
Town Supervisor

Date: _____

Approved by Town Board Resolution No. _____

COUNSEL

By: _____
Name: _____
Firm: Mancuso Brightman PLLC

Date: _____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING ATTENDANCE AT THE STATE
OF NEW YORK POLICE JUVENILE OFFICERS ASSOCIATION INC 2026
ANNUAL CONFERENCE**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 13th day of April 2026, at 4:00 p.m. local time, there were

PRESENT:

John Perticone	Town Supervisor
Steve Barz	Town Board Member
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, The Chief of Police recommends that an Investigator attend the State of New York Police Juvenile Officers Association, Inc.'s 2026 Annual Conference in Penn Yan, New York, beginning August 17th, 2026, and ending August 21st, 2026; and

WHEREAS, funding for this conference is available in the 2026 Police Department budget, Account A1312000-541000. The approximate cost will be \$300.00.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes an Investigator to attend the State of New York Police Juvenile Officers Association, Inc.'s 2026 Annual Conference in Penn Yan New York, beginning August 17th, 2026, and ending August 21st, 2026.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Barz	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Perticone	voting	_____

